Internal Quality Assurance Cell (IQAC) Minutes

Venue: Amrita Vishwa Vidyapeetham
Amritanagar, Ettimadai,
Coimbatore 641 112

Date : 29.01.2016
Day : Friday
Time : 9.00 AM

The following members were present:

1. Dr. Sriram Devanathan, Chairman, IQAC
2. Prof. Prashant R. Nair, Vice-Chairman, IQAC
3. Dr. Sanjivi Arul, IQAC Coordinator, Amrita School of Engineering, Coimbatore campus
4. Dr. Rajiv Prasad, IQAC Coordinator, Amrita School of Business, Coimbatore campus
5. Dr. Rekha Bhat, IQAC Coordinator, Amrita School of Arts & Sciences, Mysore campus
6. Dr. Sridevi KV, IQAC Coordinator, Amrita School of Education, Mysore campus
7. Mrs. P. Suja, IQAC Coordinator, Amrita School of Engineering, Bangalore campus
8. Dr. Pooja Sharma, IQAC Coordinator, Department of Management, Bangalore campus
9. Dr. M. Viswanathan, IQAC Coordinator, Amrita School of Engineering, Amritapuri campus
10. Dr. Sudarsanlal S., IQAC Coordinator, Amrita School of Biotechnology, Amritapuri campus
11. Dr. P.V. Ramadas, IQAC Coordinator, Amrita School of Ayurveda, Amritapuri campus
12. Ms. Soni Vivek, IQAC Coordinator, Department of Management, Amritapuri campus
13. Dr. Tony Thomas, IQAC Coordinator, Amrita School of Dentistry, Kochi campus
14. Dr. Aneesh TP., IQAC Coordinator, Amrita School of Pharmacy, Kochi campus
15. Mr. Prasannakumar T., IQAC Coordinator, Amrita School of Arts & Sciences, Kochi campus
16. Mrs. Vandana M., IQAC Coordinator, Department of Management, Kochi campus

The following members could not attend the meeting. Leave of absence was granted to them.

1. Dr. S.N. Jyothi, IQAC Coordinator, Amrita School of Engineering, Amritapuri campus
2. Mr. E.K.M. Nampoothiri, IQAC Coordinator, Amrita School of Medicine, Kochi campus
3. Dr. Sheela Pavithran, IQAC Coordinator, Amrita School of Nursing, Kochi campus
4. Dr. Kavya KC, IQAC Coordinator, Amrita Center for Nanosciences, Kochi campus

The meeting was chaired by the Chairman, IQAC, Dr. Sriram Devanathan. The meeting began with a prayer. The Chairman, IQAC extended a warm welcome to all the IQAC Coordinators from various campuses and schools of Amrita Vishwa Vidyapeetham.
The Vice-Chairman, IQAC briefed the IQAC on the sharing of the best practices of AMRITA with various institutions like CMS College of Arts & Sciences, Coimbatore; Mahendra Engineering College, Namakkal; Nehru Institute of Technology, Coimbatore; M. Kumarasamy College of Engineering, Karur and Erode Sengunthar Engineering College, Erode as part of the knowledge exchange of the IQAC.

Item # 1: Consider the Action Taken Report (ATR) of various schools of Amrita Vishwa Vidyapeetham

Resolution # 1: Resolved to confirm the Action Taken Reports (ATR) and inclusion in the Annual Quality Assurance Report (AQAR)

Item # 2: Table the Annual Quality Assurance Report (AQAR) for the year 2014-2015 at the academic council

Resolution # 2: Resolved to table the Annual Quality Assurance Report (AQAR) for the year 2014-15 for the consideration of the academic council of the university

Item # 3: NAAC sponsored National Seminar on "Curriculum Design and Development for Sustainable and Societal Development: A Road Map"

Resolution # 3: Resolved to apply to NAAC for funding for this seminar in this topical area as also organize various quality-related events at various campuses and schools

Item # 4: IQAC Module as part of Amrita University Management System (AUMS)

Resolution # 4: Resolved to explore integration of IQAC module as part of the in-house ERP package, Amrita University Management System (AUMS)

Prof. Prashant R. Nair
Vice-Chairman IQAC & Secretary
Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Amrita School of Arts & Sciences - Amritapuri
Conducted FDP and invited talks. Promote student involvement in extra curriculum activities.

Amrita School of Biotechnology – Amritapuri

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<th>Plan of Action</th>
<th>Achievements</th>
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<td>Continue to enhance academic programs with the inclusion of updated cutting edge areas.</td>
<td>With the induction of four new elective courses in Advanced Biochemistry, Cancer Biology, Glycobiology, and Phage Biology, students have been given opportunity to enhance their knowledge in the respective areas of biology.</td>
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<tr>
<td>Strengthen interdisciplinary, multifaceted research programs.</td>
<td>With funding from private and government agencies, the program on sanitation biotechnology could be effectively streamlined.</td>
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<td>Increase collaboration with leading institutes for enhancing academic programs/research capabilities.</td>
<td>In addition to strengthening the existing collaborations, the faculty members of the School were successful in establishing collaborations with world’s leading universities such as University of Cambridge and University of Oxford, UK.</td>
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<td>Joint academic and research programs with sister institutes.</td>
<td>1. In a unique effort of its kind, ASBT in collaboration with its sister institutes including Amrita Center for</td>
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Nanosciences and Molecular Medicine was instrumental to establish for Integrated Medicine and Research.

2. To provide better insight into analytical chemistry, biochemistry, photochemistry and Natural Products lead discovery, few faculty members at ASBT offer a program on phytochemistry related analytical techniques to the students of Amrita School of Ayurveda.

Amrita School of Ayurveda - Amritapuri
- Application invited for the post of research director
- Faculty were instructed to prepare projects for discussions

Amrita School of Business - Bangalore
Infrastructure: New Space given for ASB staff and faculty at 6th floor

Amrita School of Business - Coimbatore
A Masters' Thesis component was introduced as a part of the curriculum as a result from the academic year 2014-15 onwards. Now, every MBA student in his/her second year has to choose a research topic and do a Masters' Thesis under the guidance of a faculty guide. For this year, it was required that an academic paper would need to be produced out of the thesis work which would need to be submitted to a reputed conference or journal for publication.
A new course called Business Research Methods was introduced as a part of the syllabus in the First year of the MBA program to provide inputs to students in order to enable them.

Amrita School of Pharmacy - Kochi
1. According to the plan of action, it was decided to revise and update B.Pharm syllabus with grade system and to implement from academic year 2015 onwards.
2. Increasing the funded projects. There is an increase in the Students funded projects.

Amrita School of Dentistry - Kochi
1) Starting of postgraduate units in three departments.
2) Research projects number is increased.

Amrita School of Business – Kochi

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<td>To improve infrastructure within the campus.</td>
<td>Work in progress</td>
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<td>To enhance the research output of the university, students would be encouraged to carry out research projects that lead to publications.</td>
<td>Achieved</td>
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<td>Selection of the PlaceCam to be made interview-based to increase the seriousness of placement efforts.</td>
<td>Achieved</td>
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<tr>
<td>To help the students to choose electives based on industry requirements and placement potential.</td>
<td>Achieved</td>
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<tr>
<td>To increase the number of colloquia and extension activities of the department</td>
<td>Achieved</td>
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Amrita School of Arts & Sciences - Kochi
The plan of action decided upon at the beginning of the year in the IQAC meetings has created a positive impact on the teaching learning process of higher education

Amrita School of Arts & Sciences - Mysore
• Incorporation of Yoga classes on a regular basis into the timetable.
• Initiation of the process of collect feedback for curricular revision from stakeholders – students, alumni, industry experts and course teachers.
• Extending placement training and assistance to all UG students.
• To conduct sponsored National conference.
• To initiate more workshops in emerging areas.
• To conduct quality improvement programmes for non teaching staff.
• To conduct FDPs on topics of general interest focusing on overall personality development.
• To increase the number of surveillance cameras in the campus.
• To render all classrooms ICT enabled.
• To enhance infrastructural ambience needed for campus recruitment drive.

Amrita School of Education - Mysore
Rendering Placement Services:
• Training Students – Mock Interview, Communicative Skill.
• Conduction of Campus Interview, approaching different Schools.