Amrita IQAC/2021/004
Date: 24.04.2021
Time: 3.00 pm
Via MS Teams

Annual IQAC Meeting Minutes

The following members were present:

1. Dr. P. Venkat Rangan, Vice Chancellor, IQAC Chairman
2. Swami Abhayamritananda Puri (Pro Chancellor), Honorary Chairman
3. Dr. K. Sankaran, Registrar
4. Prof. C. Parameswaran (Director CIR)
5. Shri. Venugopal (Director HR)
6. Dr. Prem Nair, Medical Director
7. Swami Sankaramritananda Puri, Director, School of Ayurveda
8. Br. Vishwanmita Chaitanya, Director, Bangalore Campus
9. Br. Devidasa Chaitanya, Director, Amritapuri Campus
10. Dr. U. Krishnakumar, Director, ASAS Kochi
11. Br/ Anantananda Chaitanya, Director, Mysore Campus
12. Shri. I B Manikantan, Director, Chennai Campus
13. Dr. R Dhandapani, Controller of Examinations
14. Dr. Shanti Nair, (Dean, Research)
15. Dr. Sasangan Ramanathan (Dean, Engineering)
16. Dr. V S Somanath (Dean, Management)
17. Dr. Bipin Nair (Dean, School of Biotechnology)
18. Dr. Maneesha Ramesh (Dean, International Programmes)
19. Dr. Krishnashree Achuthan (Dean, PG Programs)
20. Dr. Balakrishnan Shankar (Associate Dean, Amritapuri)
21. Dr. Kishore Pillai (Associate Dean-Management)
22. Dr. S N Jyothi (Principal, Amrita School of Engineering, Amritapuri)
23. Dr. P Shankar (Principal, Amrita School of Engineering, Chennai)
24. Dr. Sriram Devanathan (Principal, Amrita School of Engineering, Bangalore)
25. Dr. (Col) Vishal Marwaha (Principal, School of Medicine)
26. Dr. R. Balagopal Varma (Principal, School of Dentistry)
27. Prof. K T Moly (Principal College of Nursing)
28. Dr. M. Sabitha (Principal, School of Pharmacy)
29. Dr. P. Sureshkumar (Principal, School of Agricultural Sciences)
30. Dr. V M Nandakumaran (Principal, Amrita School of Arts & Sciences, Amritapuri)
31. Dr. Rekha Bhatt (Principal i/c, Amrita School of Arts & Sciences, Mysore)  
32. Dr. A V Shyam (Chairperson, Amrita School of Business, Coimbatore)  
33. Dr. P. Manoj (Chairperson, Management, Mangalore)  
34. Prof. Sunanda Muralidharan (Chairperson, Management, Kochi)  
35. Dr. Rajiv Nair (Chairperson, Management, Amritapuri)  
36. Dr. Raghu Raman (Director, IQAC, Amrita Center for Accreditations, Rankings and Eminence) - Convener and Secretary

Under the Chairmanship of Dr. P. Venkat Rangan, Vice Chancellor, the Annual IQAC meeting was coordinated by Convener and Director, IQAC, Dr. Raghu Raman. The meeting started with a prayer. Dr. Raghu Raman extended a warm welcome to the Institute Level IQAC Representatives from all Campuses and Schools of Amrita Vishwa Vidyapeetham.

The Vice Chancellor proposed that we automate the data collection across campuses and schools by an internal quality management system. It was agreed that specifications for such a system will be given by IQAC to Head - Data Information Systems. (Ms. Sheeja Suresh)

The meeting started with discussion of Amrita’s latest THE Impact Rankings and results were presented by Dr. Raghu Raman. Amrita Vishwa Vidyapeetham is the only Indian University (Holding 81st rank) to figure in World’s Top 100 Universities in THE Impact Rankings. Notably, Amrita has been ranked No. 5 in the world for furthering SDG4 (Quality Education) and No. 8 for SDG5 (Gender Equality). The varsity was also ranked 37th for SDG3 (Good Health & Well-Being); 52nd for SDG6 (Clean Water & Sanitation); and between 101-200 for SDG 9 (Industry, Innovation & Infrastructure) as well as SDG17 (Partnership for The Goals). Dr. Raghu Raman also shared Amrita's performance in THE, QS and Webometrics.

**Item #1: NAAC 3rd Cycle Re-Accreditation - Peer Team Visit**

- School level presentations are completed for the upcoming NAAC PRT Visit and Department level and Research Lab presentations are in progress.
- All Schools are asked to prepare for the Inter Campus Audit which is planned for 15 - 30th of May 2021 subject to COVID-19 situation.
- NAAC has indicated that the University as a whole and schools should prepare for an online NAAC PRT visit.

**Item #2: AQAR 2019-2020 Submission**

- As AQAR 2019-2020 submission to NAAC is due on May 31st, 2021, all schools are requested to submit the data up to by 31st May 2021.
- IQAC will prepare templates and coordinate the data collection, curation and uploading into the NAAC portal.
Item #3: Research Performance 2020 & Targets for 2021

- Detailed review of research performance of schools for the academic year 2019-20 were conducted including parameters like papers, citations, papers with zero citations, number of internationally collaborated papers and then key ranking ratios like Papers/Faculty, Citations/Faculty, h5-index etc.
- The IQAC team presented their first set of interactive dashboards using Google Data Studio (GDS). This quality initiative was very much appreciated by the Vice Chancellor and senior leadership.
- All School Heads are requested to review their research performance data and come up with ways to improve the Citations as it plays a vital role in International rankings.
- All Authors are encouraged to have ORCID, Google Scholar and ResearchGate profiles. All publications to be showcased on ResearchGate and Google Scholar.
- All School heads were requested to submit research performance targets for 2021 by 30th April 2021.

Item #4: Annual Institution of Eminence (IoE) Review

- The Institution of Eminence (IoE) secretariat has indicated that the Annual progress review (virtual) will happen in the month of June/July 2021. All Schools to be prepared with presentations showing progress towards IoE goals since July 2020.
- In preparation for this review, IoE Portal is to be updated with data through March 2021. Office of Registrar will be giving the latest AISHE data for this purpose.
- A committee to be formed to review the IoE MOU and to prepare the annexures and submit the IoE MoU by 15th June 2021.
- The NEP 2020 - MEES (Multiple Entry Exit System) Implementation plan must be submitted to IoE by 31st July 2021.

Item #5: Recognizing Teaching Excellence - Amrita Award for Teaching Excellence

- A committee to be formed to select best faculties from each department and will be awarded under Chancellor's Award for Best Teachers with a Certificate and a Medal.
- And the committee will also set the parameters to evaluate teachers’ performance and recognise their excellence.

Item #6: Quality Initiatives in Teaching (NBA, OBE, NEP 2020)

- Amrita has successfully implemented Outcome Based Education (OBE) for B. Tech and B. Pharm programs and respective DAAC will continue to monitor its implementation.
- Relevant technical UG and PG Programs (under AICTE) are planned for NBA Accreditation in 2021 and 2022.
- Dr. Kishore Pillai, Associate Dean, confirmed that MBA programs in all 4-campuses will prepare for NBA accreditation starting June 2021 with a target to finish in 12 months.
● NEP 2020 implementation plan will be finalised in the respective curriculum revision meetings.
● Dr. Bhavani Rao, Director, AMMACHI LABS will be discussing with all School Heads regarding the latest UGC Circular about Women Safety.

Item #7: Responding to Important UGC circulars

● Dr. Raghu Raman stressed on the importance of maintaining proofs of all activities related to the UGC Circulars as they must be uploaded to the UGC portal.

Item #8: Annual Feedback from Stakeholders - Online learning survey

● IQAC will conduct a detailed survey with stakeholders - students and teachers to collect and analyze feedback on online teaching-learning and discuss the report with school heads.
● This activity to be completed before the start of the next academic session.

Item #9: Branding and Reputation event on the theme of SDG - Rankings and Performance

● Following stellar performance of the University in Impact Rankings, it was decided to have a follow up branding event involving Govt. policy makers, Vice Chancellors of universities who performed well in Impact Rankings and Industry leaders from India and abroad.
● Detailed plans are to be drawn up targeting the event for the month of August 2021.

Item #10: Ranking Summit with THE in January 2022

● Dr. Raghu Raman informed about the upcoming Ranking Impact Forum with THE (Times Higher Education). This will be an Asia level event.
● The event is planned for week of 17th January 2022.

Meeting ended with Shanti Mantra.

Pranams

Dr. Raghu Raman
Director, IQAC
Director, Amrita Centre for Accreditations, Rankings & Eminence