Information Handbook
on
B.Tech. Centralized Seat Allotment Process
[CSAP]-2021
Amrita School of Engineering
Amritapuri Campus / Bengaluru Campus / Coimbatore Campus / Chennai Campus

Amrita School of Engineering
Amritapuri Campus
Amritapuri, Clappana P O,
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Chennai Campus
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Tamil Nadu, India
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Introduction:
Amrita VishwaVidyapeetham will conduct **counselling** online, through a Centralized Seat Allotment Process [**CSAP**] for admission to its B.Tech.programmes offered at Amrita Schools of Engineering at **Amritapuri, Bengaluru, Coimbatore** and **Chennai** campuses. There is no need for the candidates to physically visit any of the respective campuses to participate in the Amrita B.TechCentralised Seat Allotment Process [**CSAP**]. Processes in Amrita B.Tech CSAP viz. Registration, Seat Allotment and Fee Payment are completely online. All the Candidates are required to read the seat allotment instructions carefully, before participating in the Counselling Process 2021.

1. **Campuses & Branches Offered:**

<table>
<thead>
<tr>
<th>Programs</th>
<th>Amritapuri</th>
<th>Bengaluru</th>
<th>Coimbatore</th>
<th>Chennai</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerospace Engineering (AEE)</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Automation &amp; Robotics Engineering (ARE)</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Civil Engineering (CIE)</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Chemical Engineering (ChE)</td>
<td></td>
<td></td>
<td>✓</td>
<td></td>
</tr>
<tr>
<td>Computer Science &amp; Engineering (CSE)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Computer Science &amp; Engineering (Artificial Intelligence – (AIE))</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Computer &amp; Communication Engineering (CCE)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Computer Science &amp; Engineering (Cyber Security – (CYS))</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Electronics &amp; Communication Engineering (ECE)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Electrical &amp; Electronics Engineering (EEE)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Electronics &amp; Computer Engineering (EAC)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Electrical &amp; Computer Engineering (ELC)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Mechanical Engineering (MEE)</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

2. **Eligibility Criteria:**

**Age:** Candidates born on or after 1st July, 2000.

**Educational Qualification:** A pass in 10 + 2 (Class XII) or its equivalent examination with minimum 60% aggregate of marks in **Mathematics, Physics** and **Chemistry** with not less than 55% in each of these three subjects. Office of Admissions will verify the eligibility after the completion of the tuition fee payment. Candidates must produce required documents on the day of coming to the campus or as and when asked for, by the Admissions office. Admission offered will be treated as completed ONLY when the eligibility criteria is satisfied. Proof of the same shall be uploaded after paying the tuition fees.

Selection process: **Candidates should have Amrita Entrance Examination – Engineering (AEEE) 2021 Rank (70% quota) / JEE 2021 Main / SAT / PUEE (30% quota) scores.** Seat Allotment is fully based on the rank secured by the candidate in AEEE 2021 OR candidate’s position in the list ranked with JEE Mains /SAT / PUEE Score.

**Note:** All the admission updates are published only in our official website: [https://amrita.edu/btech](https://amrita.edu/btech)
Annual Fee Structure

Differential fee structure is applied based on the rank scored in Entrance Examinations to ensure that meritorious candidates receive the scholarship benefit by paying less fees in each branch. The fees in subsequent years will be based on the academic performance of the candidate, i.e., CGPA, scored in every semester. This is to ensure that the candidate admitted with low fee slab is paying enough attention to retain excellent academic performance, thus leading to get best placements in top companies.

<table>
<thead>
<tr>
<th>Fee Category</th>
<th>Slab</th>
<th>Amritapuri CSE, AIE</th>
<th>Bengaluru CSE, AIE</th>
<th>Coimbatore CSE, ECE, AIE, CYS</th>
<th>Chennai CSE, AIE, CYS</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Seat % Fees</td>
<td>Seat % Fees</td>
<td>Seat % Fees</td>
<td>Seat % Fees</td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>1</td>
<td>10 1,00,000</td>
<td>10 1,00,000</td>
<td>10 1,25,000</td>
<td>10 1,00,000</td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>2</td>
<td>20 1,75,000</td>
<td>20 1,90,000</td>
<td>20 2,25,000</td>
<td>20 1,75,000</td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>3</td>
<td>20 2,50,000</td>
<td>20 2,50,000</td>
<td>20 2,90,000</td>
<td>20 2,00,000</td>
</tr>
<tr>
<td>Regular Fees</td>
<td>4</td>
<td>50 3,00,000</td>
<td>50 3,00,000</td>
<td>50 3,25,000</td>
<td>50 2,50,000</td>
</tr>
<tr>
<td>Fee Category</td>
<td>Slab</td>
<td>ELC, EAC, ECE Seat % Fees</td>
<td>EAC, ECE Seat % Fees</td>
<td>MEE, ELC, CCE, EEE, ARE Seat % Fees</td>
<td>ECE Seat % Fees</td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>1</td>
<td>10 1,00,000</td>
<td>10 1,00,000</td>
<td>10 1,25,000</td>
<td>10 1,00,000</td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>2</td>
<td>20 1,50,000</td>
<td>20 1,75,000</td>
<td>20 2,10,000</td>
<td>20 1,50,000</td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>3</td>
<td>20 1,75,000</td>
<td>20 2,25,000</td>
<td>20 2,60,000</td>
<td>20 2,00,000</td>
</tr>
<tr>
<td>Regular Fees</td>
<td>4</td>
<td>50 2,25,000</td>
<td>50 2,60,000</td>
<td>50 3,00,000</td>
<td>50 2,25,000</td>
</tr>
<tr>
<td>Fee Category</td>
<td>Slab</td>
<td>EEE, MEE Seat % Fees</td>
<td>MEE, EEE Seat % Fees</td>
<td>CIE, ChE, AEE, MEE, CCE Seat % Fees</td>
<td></td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>1</td>
<td>10 1,00,000</td>
<td>10 1,00,000</td>
<td>10 1,25,000</td>
<td></td>
</tr>
<tr>
<td>Scholarship Fees</td>
<td>2</td>
<td>20 1,50,000</td>
<td>20 1,50,000</td>
<td>20 1,75,000</td>
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<td>Scholarship Fees</td>
<td>3</td>
<td>20 1,75,000</td>
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<td>20 2,00,000</td>
<td></td>
</tr>
<tr>
<td>Regular Fees</td>
<td>4</td>
<td>50 2,00,000</td>
<td>50 2,00,000</td>
<td>50 2,50,000</td>
<td></td>
</tr>
<tr>
<td>Caution Deposit</td>
<td></td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
<td>10,000</td>
</tr>
</tbody>
</table>

Hostel & Mess / Bus Fees to be paid later.

- Hostel Fees: - 46,000 -
- Mess Fees: - 53,000 -

Caution Deposit: - - 10,000 -

Bus Fees: - - - -

Note:
- Fees in Rupees per annum.
- Regular fees is applicable for merit students per annum who are not awarded scholarship.
- Hostel, Mess fees of Amritapuri, Bengaluru, Chennai Campuses and Bus Fees of all campuses will be intimated later.
Scholarship Fees, i.e. Slabs 1 to 3 is allotted for the Academic Year 2021-2022 ONLY. Renewal of scholarship Fees for subsequent years is subject to meeting the following conditions:

1. **Consistent Academic performance by securing a Cumulative Grade Point Average (CGPA) of**
   i. 8.0 and above in the case of Scholarship Slab 1 at the end of each academic year
   ii. 7.5 and above in the case of Scholarship Slab 2 at the end of each academic year
   iii. 7.0 and above in the case of Scholarship Slab 3 at the end of each academic year

2. **No disciplinary action during the period of study in the University.**

3. **Clearing each semester without any arrear**
   - Failing to meet the aforementioned conditions 1,2 and 3, the candidate will be required to pay higher fees in the subsequent years.
     - If Slab 1 Student maintains CGPA 8.0 and above, the same fees slab will continue. If his/her CGPA is between 7.5 and 8.0, he/she will pay Slab 2 fees in the subsequent year. If his/her CGPA is between 7.0 and 7.5, he/she will pay Slab 3 fees in the subsequent year. If CGPA is below 7.0, the candidate will be required to pay slab 4 fees in the subsequent year.
     - In the event a student moves to higher fee slab due to not meeting conditions 1, 2 and 3 above, the student will not be able to move back to the old slab even if his/her CGPA improves in further subsequent years.

4. **Registration (AOAP):**

Candidates are required to upload in AOAP their HSC marks, JEE Mains 2021 / SAT / PUEE Scores and the self attested copy of the mark statements to the respective campuses in the prescribed link in our website.

If at all any discrepancy arises during verification of the marks, admission will be cancelled.

5. **Centralised Seat Allotment Process [CSAP]:**

- **Registration** (Registration, Verification of OTP, Filling the Academic Preferences and CounsellingFee Payment)
- **Seat Allotment – Trial, First, Second & Third Allotments**
- **Partial Tuition Fee Payment**

  *Academic Preference: Combination of an engineering Campus and B.Tech Branch*  
  *Example: Chennai – Cyber Security*
5.1 CSAP Phase 1 – Registration:
Applicants desirous of joining Amrita B.Tech program are required to register for Amrita Centralized Seat Allotment Process [CSAP] by submitting their choice of programmes and campus and by paying the Counselling fees through online payment.
- Registration for CSAP will start along with the publication of AEEE Ranks/August 5th, 2021. (AEEE Rank will be updated by the University)
- Registration fee is Rs. 5000/- (Rupees Five thousand only) and is NON-REFUNDABLE.
- Registration fee is refundable only if the candidate fails to get any academic preference even in the last round of CSAP. Registration fees will not be refunded if a candidate withdraws midway from the counseling processes.
- Registration does not guarantee a seat or admission.
- Applicants are allowed to register for CSAP at the beginning of each round. Candidates can register for CSAP process only once. Registration for CSAP starts by logging in with your Application No. and Date of Birth. Please ensure that a valid E-Mail ID & Mobile Number is provided in the Registration portal as all further communication will be to this mobile number and e-mail ID. All further logins are possible only after OTP validation.

Candidates are required to secure the basic minimum eligibility marks to complete the admission. Candidate may get disqualified at any stage in the CSAP if the university finds that he/she is not meeting the eligibility criteria requirements. A certain percentage of seats are earmarked for the candidates studied HSC from Tamil Nadu, Kerala, Karnataka in the campuses located in these respective states.

NOTE:
Academic Preference: Combination of Campus and B.Tech Branch.
Example: Chennai – Cyber Security
A candidate shall enter at least one Academic Preference. A candidate can submit a maximum number of 31 academic preferences. Combination of Campus & B.Tech Branch offered in each campus are 4 (campuses) and 13 (Branches) totally 31 academic preferences. Repetitions are NOT allowed – Same academic preference cannot be repeated.

Academic preference(s) once submitted can be changed only after the publication of trial allotment and only on the date mentioned in the website. Once seat allotted, the academic preference will not be changed under any circumstances.

Download and keep the PDF copy of the sheet containing the Academic preferences after paying the CSAP Registration fees.

In case of any difficulty in the Registration process, post the query in the Query Response System. Link is posted on the website: https://amrita.edu/btech.

5.2 CSAP Phase 2 – Seat Allotment (Trial)
- Trial allotment is published for the candidates to understand the possibility of getting the highest academic preference.
- Login with the Application No. and Date of Birth. Candidate will receive OTP in the registered mobile number to check the trial allotment.
Trial Allotment does not guarantee admission or the allotment of same academic preference in the first allotment, since changing of the academic preferences after trial allotment is allowed.

Candidates are allowed to change the academic preference if they wish to do so, after checking the academic preference allotted in the trial run.

Provision to change the academic preferences will be closed within one day of the publication of trial allotment. Request to change the academic preference will not be entertained after this date. It is advised to keep a printed copy of all the academic preferences submitted.

6. CSAP Seat Allotment – 3 rounds

There are 3 rounds of allotment in CSAP. Please go through the following terms used in the CSAP.

Terms used:

1. “ACCEPTED” – The candidates under this category have agreed to ACCEPT the admission offer in any one of the rounds in CSAP. Such candidates have the option to slide to a higher branch OR slide within the allotted branch itself, to a lower fee slab. “ACCEPTED” candidates shall pay INR 1,00,000/- as partial tuition fees to opt for sliding. Payment shall be made on or before the stipulated date, failing which the admission offer will stand cancelled & the candidate will not be considered for the subsequent rounds in CSAP.

There are three options in sliding:

a) A candidate is allotted 5th academic preference and wants to slide to any of the higher academic preferences – 4th / 3rd / 2nd / 1st irrespective of the fee slab.

b) A candidate is allotted 5th academic preference and wants to slide to any of the higher academic preferences, the candidate should be ready to slide to any of the higher fee slab.

c) A candidate allotted 5th academic preference with 4th fee slab & wants the same academic preference, but with a lower fee slab.

d) A candidate is allotted 5th academic preference with 2nd fee slab & wants to try higher academic preference if and only the fee slab of the probable higher academic preference is less than or equal to the currently allotted slab. If a higher academic preference with lower fees is not available, the software will try to allot a lower fee slab within the currently allotted academic preference.

2. “CONFIRMED” – Candidate has “Accepted” & “Confirmed” the admission offer. Such candidates will then proceed to pay the remaining tuition fees & need not attend succeeding rounds in CSAP. For example: A candidate is allotted 5th academic preference with the lowest fee slab and is satisfied with the academic preference. A candidate can “Accept” & “Confirm” the seat in case if he/she is satisfied with the allotment in any of the 3 rounds.

A candidate is allotted 1st academic preference with the lowest fee slab in any of the rounds. Candidate must proceed with “Accepted” & “Confirmed” and shall pay initial payment of Rs.100000/- and balance fees within the stipulated time.

3. “WAITING LIST” – Candidate has not been allotted any of the academic preferences submitted. This candidate need not pay fees until the admission is offered in any one of the rounds. In case of those candidates who are not offered at least one of the academic
preferences till the last round of seat allotment, the Registration money paid will be refunded. These candidates can change the academic preferences already submitted at the time of registration.

4. **There is no concept of degrading / downgrading of the already allotted academic preference.** For example, if a candidate is allotted 5th academic preference, the candidate won’t go below 5, that is 6 or 7.

Allotment will stand cancelled if a candidate who has been allotted any one of the academic preferences fails to pay the initial partial tuition fee within the stipulated date. These candidates are not considered in subsequent rounds of CSAP. Initial Partial tuition fee is reimbursed if the candidate fails to pay the balance fees. Candidates are required to submit formal request in this regard.

Settlement of Disputes:

In case of any disputes in the interpretation of any of the conditions included in this handbook or in any other matter related to admissions covered by the Rules and Regulations contained herein, decision of the Chairman-Admissions, Amrita School of Engineering, Amrita VishwaVidyapeetham will be final and binding on the candidate.

Jurisdiction:

Courts situated in Coimbatore District, Tamil Nadu only will have jurisdiction over disputes, if any, arising on the matter of application and/or admission to the courses covered in these Rules and Regulations.

### Phase 3 - Seat Allotment

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>18th August, 2021</td>
<td>Closing of Registration for CSAP. Candidates are advised to enter their <strong>CURRENT AVAILABLE</strong> BEST JEE Mains 2021 / SAT / PUEE Score and the corresponding Score Card ONLY. No changes will be permitted after the allocation.</td>
</tr>
<tr>
<td>19th August</td>
<td>Reconciliation of payments</td>
</tr>
<tr>
<td>19rd August</td>
<td>Trial Allotment &amp; option to change the academic preferences already submitted.</td>
</tr>
<tr>
<td>23rd August</td>
<td>Reconciliation</td>
</tr>
<tr>
<td>23rd August</td>
<td>First Allotment</td>
</tr>
<tr>
<td>23rd to 31st August</td>
<td>Initial tuition fee payment for candidates confirming in the first round.</td>
</tr>
<tr>
<td>1st and 2nd Sept.</td>
<td>Reconciliation</td>
</tr>
<tr>
<td>3rd Sept.</td>
<td>Second Allotment</td>
</tr>
<tr>
<td>4th to 8th Sept.</td>
<td>Initial tuition fee payment for candidates confirming in the second round</td>
</tr>
<tr>
<td>8th Sept.</td>
<td>Last date for remaining tuition fee payment for the candidates confirmed in the first round and Second round allotment.</td>
</tr>
<tr>
<td>9th and 10th Sept.</td>
<td>Reconciliation</td>
</tr>
</tbody>
</table>
11th Sept. | Third Allotment (Final Allotment)  
Up to 17th Sept. | All the candidates must pay Initial tuition fees and balance fees  
22nd September 2021 | Commencement of Classes  

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Activity</th>
<th>Payment dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1st Allotment</td>
<td></td>
</tr>
</tbody>
</table>
**Accepted & Confirmed** candidates in this round shall pay the partial tuition fees of Rs. 1,00,000 (Rupees One Lakh only) on or before 1st September 2021. The remaining tuition fees shall be paid on or before 8th September failing which the allotted offer will be cancelled.  
**Accepted & Opted for Sliding** candidates shall pay 1,00,000 (Rupees One Lakh only) on or before 1st September and participate in the next round of seat allotment.  
**Wait Listed** candidates shall NOT pay any fees in this round. They are automatically considered for the next round of seat allotment.  
**New Registration for 2nd Round starts** | August |
| 2 | 2nd Allotment |  
**Accepted & Confirmed** candidates in this round shall pay the partial tuition fees of Rs. 1,00,000 (Rupees One Lakh only) on or before 8th September. The remaining tuition fees shall be paid on or before 8th September failing which the allotted offer will be cancelled.  
**Accepted & Opted for Sliding** candidates shall pay 1,00,000 (Rupees One Lakh only) on or before 8th September to participate in the next round of seat allotment.  
**Wait Listed** candidates shall not pay any fees in this round. They are considered automatically for the next round.  
**Fresh Registration for 3rd Round** | September |
| 3 | 3rd Allotment |  
No further sliding will be permitted after this round.  
**Accepted & Confirmed** candidates in this round shall pay the partial tuition fees of Rs. 1,00,000 (Rupees One Lakh only) and remaining fees and caution deposit on or before 17th September. | September |

3. Refund Policy  
- Refund will be made as per the norms of University Grants Commission (UGC)/AICTE.  
- Refund will be made only after submission of fee receipt, Provisional Seat Allotment Order [received by email] & no dues certificate. The refund will be made through account transfer to the account number mentioned in the withdrawal request. Hence, the correct bank account details may be provided in the withdrawal request.  
- Refund will be effected only after the 3rd and final allotment.
1. Withdrawal Requests received **upto 20th October, 2021**
The entire academic fee after deducting the processing fee of Rs.5000/- will be refunded.

2. Withdrawal Requests received **from 21st to 30th October, 2021**
The entire academic fee after deducting 10% will be refunded.

3. Withdrawal Requests received **from 31st October to 15th November, 2021**
The entire academic fee after deducting 20% will be refunded.

4. Withdrawal Requests received **from 16th to 30th November, 2021**
The entire academic fee after deducting 50% will be refunded.

5. Withdrawal Requests received **on and after 1st December, 2021**
No refund of any academic fees

💡 All refund processes will be online as per above guidelines.

**Policies & Rules on Cancellation of Admission**
Candidates are requested to visit our website [https://amrita.edu/btech](https://amrita.edu/btech) to get the updates on all admission policies. University reserves the right to change the processes in the B.Tech CSAP according to the rules laid down by competent authorities. **All the admission updates are published only in our official website.**