

# NAAC Institutional Quality Sustenance and Development Survey

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## 1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

## 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

## 3. Institutional Status

## 4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator:

Email:

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### SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

#### 5. Number of academic programmes existing ( Enter a number; 0 for nil)

Undergraduate  
(BA/B.Sc./B.Com  
etc.)

Post Graduate  
(MA/M.Sc./M.Com  
etc.)

Research  
Programmes  
(M.Phil/P.hD)

Certificate  
Programmes

Professional  
Programmes  
(B.Tech/M.Tech  
/B.Ed/M.Ed/Medicine  
/Pharmacy  
/Paramedical/Nursing  
etc)

Other value added  
programmes

Any other programme  
offered (Specify)

#### 6. Details on Programme Development ( Enter a number; 0 for nil)

New programmes  
added during the year

New programmes  
designed

Programmes under  
revision

Interdepartmental collaborative programmes	100
Inter institutional collaborative programmes	9
Number of review committee recommendations implemented (Total)	12
Number of NAAC peer team recommendations implemented	16
Number of UGC/any other expert committee recommendations implemented	9
Number of review committee recommendation under implementation	8
Number of NAAC peer team recommendations under implementation	8
Number of UGC/ any other expert committee recommendations under implementation	0

### 7. Faculty Details ( Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	1541
Total faculty on rolls	1541
Faculty added during the year	262
Faculty positions vacant	0
Faculty left during the year	208

Total number of visiting faculty	<input type="text" value="108"/>
Total number of guest faculty	<input type="text" value="24"/>

### 8. Qualification of Faculty

PhD and Above	<input type="text" value="652"/>
MPhil	<input type="text" value="66"/>
Masters	<input type="text" value="659"/>
Any other (Specify)	<input type="text" value="55 (includes UG, primarily B.Tech)"/>

### 9. Faculty qualification improvement

PhD awarded to existing faculty	<input type="text" value="27"/>
MPhil awarded to existing faculty	<input type="text" value="2"/>
Any other degree awarded to existing faculty	<input type="text" value="31"/>

### 10. Administrative Staff Details ( Enter a number; 0 for nil)

Administrative staff (total sanctioned)	<input type="text" value="1653"/>
Administrative staff (Actual strength)	<input type="text" value="1653"/>
Added during the year of reporting	<input type="text" value="263"/>
Left during the year	<input type="text" value="232"/>
Number of posts vacant	<input type="text" value="0"/>

### 11. Technical Support Staff Details ( Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)	<input type="text" value="820"/>
Technical Support Staff (Actual strength)	<input type="text" value="820"/>
Added during the year	<input type="text" value="134"/>
Left during the year	<input type="text" value="114"/>

Number of posts  
vacant

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### SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

#### 12. Establishment details

DD MM YYYY

Year of  
establishment of  
IQAC

 /  / 

#### 13. Composition of IQAC ( Enter a number; 0 for nil)

Number of IQAC members

Number of Alumni in IQAC

Number of Students in IQAC

Number of Faculty in IQAC

Number of Administrative Staff in IQAC

Number of Technical Staff in IQAC

Number of Management Representatives

Number of External experts in IQAC

Number of any other stakeholder and community representatives

#### 14. IQAC Meetings

Number of IQAC meetings held during the year

#### 15. Whether Calendar of activities of IQAC formulated for the academic year

#### 16. IQAC Plans for Development ( Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed



Number of community extension programmes proposed

Any other programmes proposed (Specify)

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative programs implemented

Number of community extension programmes implemented

Any other programmes

suggested that are  
implemented  
(Specify)

### 18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)

Number of seminars/  
conferences/  
workshops organized  
by IQAC within the  
institution

Number of participants  
from the institution

Number of participants  
from outside

Number of external  
experts invited

Number of external  
conferences/seminars/  
workshops on  
institutional quality  
attended

Number of events  
conducted with IQACs  
of other institutions as  
colloborative  
programes

### 19. Did IQAC receive any funding from UGC during the year ?

Yes

No

### 20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received  
from UGC

Amount Received  
from any other source  
including the college  
management

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

- Due to the complex nature of the organization, IQAC exists at the University level, school level, and department level - this allows for a seamless

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## SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**!** Please enter a positive number.

### 22. Academic Programmes

Number of new academic programmes developed or designed by faculty

Number of faculty members involved in curriculum restructuring/revision /syllabus development

Number of programmes in which evaluation process reformation taken up and implemented

Number of active teaching days during the current academic year

Average percentage of attendance of students

Percentage of classes engaged by guest faculty and temporary teachers

Number of self financed programmes offered

Number of aided programmes offered

Number of  
programmes  
discontinued during  
the year

### 23. Whether any systematic student feedback mechanism is in place ?

### 24. Feedback Details (If answer to Question 20 is Yes)

Percentage of  
courses where  
student feedback is  
taken

### 25. Is feedback for improvement provided to the faculty?

**!** Please enter a positive number/0 if NA or Nil.

### 26. Faculty Research, Projects, and Publication details for the year

Number of major  
research projects  
undertaken during the  
year

Number of minor  
research projects  
undertaken during the  
year

Number of major  
ongoing projects

Number of minor  
ongoing projects

Number of major  
projects completed

Number of minor  
projects completed

Number of major  
project proposals  
submitted for external  
funding

Number of minor  
project proposals

submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals

Number of research publications in national peer reviewed journals

Number of research papers accepted for publication in international peer reviewed journals

Number of research papers accepted for publication in national peer reviewed journals

Average of impact factor of publications reported

Number of books published

Number of edited books published

Number of books (single authored) published

Number of books (coauthored) published

Numbers of conferences attended by faculty

Number of international conferences attended

Number of national conferences attended

Number of papers presented in conferences	534
Number of papers presented in international conferences	236
Number of papers presented in national conferences	298
Number of conferences organized by the institution	54
Number of faculty acted as experts resource persons	167
Number of faculty acted as experts resource persons - international	47
Number of faculty acted as experts resource persons- national	122
Number of collaborations with international institutions	5
Number of collaborations with national institutions	10
Number of linkages created during the year	45
Total budget for research for current year as a percentage of total institution budget	
Amount of external research funding received in the year	Rs. 26,18,50,000
Number of patents received in the year	1

Number of patents applied for in the year	<input type="text" value="26"/>
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	<input type="text" value="72"/>
Number of PhDs awarded during the year	<input type="text" value="21"/>
Percentage of faculty members invited as external experts/resource persons/reviewers /referees or any other significant research activities	<input type="text" value="25"/>

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### SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

#### 27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="5749"/>
Actual enrollment during the year	<input type="text" value="5326"/>
Student dropout percentage during the year	<input type="text" value="7"/>
Success percentage in the final examination across the courses	<input type="text" value="94"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="450"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="232"/>
Number of students admitted to institutions abroad	<input type="text" value="105"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="65"/>
Number of students qualified GATE/ CAT/ other examination (Specify)	<input type="text" value="568"/>

**28. Does student support mechanism exist for coaching for competitive examinations?****29. Student participation, if response is yes to Qn. 27**

Number of students  
participated

**30. Does student counselling and guidance service exist ?****31. Student participation, if answer to Qn. 29 is yes**

Number of students  
participated

**32. Career Guidance**

Number of career  
guidance programmes  
organized

Percentage of  
students participated  
in career guidance  
programmes

**33. Is there provision for campus placement?****34. If yes to Qn. 32**

Number of students  
participated in  
campus selection  
programmes

Number of students  
selected for  
placement during the  
year

**35. Does gender sensitization program exist ?**

**36. If Answer is Yes to Qn 34**

Number of programmes organized

**37. Student activities**

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state

level sports and  
games events

Number of prizes won 180

by students in  
university level sports  
and games events

Number of sports and 48

games events  
conducted by the  
institute for the  
students

### 38. Composition of students

Percentage of 3

Scheduled Caste

Percentage of 0.3

Scheduled Tribe

Percentage of other 33

backward  
communities

Percentage of women 47

students

Percentage of 0

physically challenged

Percentage of rural 0

students

Percentage of urban 0

students

### 39. Scholarships and Financial Support

Number of students 12

availing financial support  
from the institution

Amount disbursed as 2900000

financial support from  
the institution

Number of students 3

awarded scholarship  
from the institution

Number of students 123

received notable  
national/international  
acheivements/recognition

#### 40. Student initiatives

Number of community upliftment programmes initiated by students	674
Number of literary programmes initiated by students	323
Number of social action initiatives based on science / environment initiated by students	380
Number of student research initiatives	103

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### SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created ?**

Yes

No

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?**

Yes

No

**43. Whether benchmarking is created for institutional quality management efforts ?**

Yes

No

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

N/A

**45. Is a Management Information System (MIS) in place ?**

Yes

No

**46. If answer to question 44 is Yes, please provide details of MIS applied to**

**1. Administrative procedures including finance**

**2. Student admission**

**3. Student records**

**4. Evaluation and examination procedures**

**5. Research administration**

**6. Others**

**(enter the respective details corresponding to the serial numbers)**

Amrita University Management System (AUMS) is a comprehensive software system that was developed in-house, and encompasses all aspects of the

**47. Existence of learning resource management**

Yes

No

e-database in library

ICT and smartclass room

e-learning sources (e-Books, e-Journals)

Production of teaching modules

Interactive learning facilities

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	Rs. 58000000
Consultancy and training	Rs. 40520000
Student contribution	Rs. 1756987353
Alumni contribution	0
Wellwishers	0

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	Rs. 514768096
Amount spent for student welfare	Rs. 81196562
Amount spent for staff welfare	Rs. 53856565

**50. Is delegation of authority practiced**

Yes

No

**51. Does grievance redressal cell exist ?**

Yes

No

Faculty

Students

Staff

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

Number of grievances received

Number of grievances resolved

**55. Has the institution conducted any SWOT analysis during the year**

Yes

No

**56. The SWOT analysis was done by internal or by external agency**

Internal

External



**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- Visionary & Holistic Leadership
- Ability to maintain very high standards in research using interdisciplinary interaction strengths

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Disparity in infrastructure/development across constituent schools
- Consultancy work

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- Increase collaborative activity level, including sponsoring faculty members for PhD, with world-renowned organizations, that Amrita has MOUs with

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- Recruiting and retaining highly qualified faculty members

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

Amrita University has continued to make tremendous progress, in alignment with its vision and mission, and specifically with its goals and objectives for the year

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- NAAC has provided a clear road map for the quality enhancement process
- NAAC has shown how to structure the quality

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ITEM#21: Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Due to the complex nature of the organization, IQAC exists at the University level, school level, and department level - this allows for a seamless coordination of quality efforts from bottom-up and top-down, and enables smooth communication across all levels. The quality enhancement is greatly facilitated by the presence and active engagement of IQAC, in the following ways:
- Detailed documentation is maintained – this is monitored via internal audits and inspections
- Periodic IQAC meetings are constant reminders of the focus on quality, and this results in continuous generation of quality efforts with respect to: course management, teaching-learning process, student welfare, faculty development, research, infrastructure development, evaluation & examination procedures, admissions, placements, conducting conferences, establishing linkages with other institutions & industries, and extracurricular activities.
- Representation at the Academic Council meetings

ITEM#41: Whether perspective plan for overall developmental activities is created?

- Yes

ITEM#42: If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

- Yes

ITEM#43: Whether benchmarking is created for institutional quality management efforts?

- No

ITEM#44: If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format.

- N/A

ITEM#46: If answer to question 45 (Does the institution have an MIS system?) is Yes, please provide details of MIS applied to

- i. Administrative procedures including finance
- ii. Student admission
- iii. Student records
- iv. Evaluation and examination procedures
- v. Research administration
- vi. Others

Amrita University Management System (AUMS) is a comprehensive software system that was developed in-house, and encompasses all aspects of the university's academic and administrative functioning. A brief discussion of its usage with respect to the above points is given below:

- a. **Administrative procedures including finance:** includes student and staff profiles, fee management, accounting, issue of certificates (bonafide, transfer certificate, grade sheet, degree certificate, etc.), etc.
- b. **Student admission:** a state-of-the-art admissions module enables simultaneous counseling for BTech admissions across multiple campuses (in three different states), and the entire data - from issue of hall tickets, to rank data, and entry data upon admission – is captured in the system, subsequently generating roll numbers that feed into the student registration & evaluation processes.
- c. **Student records:** apart from personal profiles, this includes student registration records, marks & grades, student progression data, progress reports, hostel information, etc.
- d. **Evaluation & Examination procedures:** the entire gamut of activities from registration through results, including attendance and other data are captured and maintained with appropriate access levels to students, faculty, management, administrative personnel, parents, and other stakeholders.
- e. **Research administration:** in the staff profile, there is a provision for faculty members to maintain records of research publications, conferences attended, research grants received, etc.
- f. **Others:** E-learning module – this provides an excellent suite of tools for the teaching-learning process, including the provision to set up question banks, conduct online exams, share teaching materials & resources, host discussion forums, conduct surveys & polls, generate course-related performance-reports, etc.

**ITEM#57:** Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- Visionary & Holistic Leadership
- Ability to maintain very high standards in research using interdisciplinary interaction strength
- Integration of values, culture, and professional excellence

**ITEM#58:** Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- Disparity in infrastructure/development across constituent schools
- Consultancy work
- Disparity in % of faculty with PhD qualification across constituent schools

**ITEM#59:** Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- Increase collaborative activity level, including sponsoring faculty members for PhD, with world-renowned organizations, that Amrita has MOUs with
- Building on existing strengths among women leaders in Amrita, to lead women's empowerment in a greater way among the scientific and social efforts in the country

**ITEM#60:** Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- Recruiting and retaining highly qualified faculty members

**ITEM#61:** Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

Amrita University has continued to make tremendous progress, in alignment with its vision and mission, and specifically with its goals and objectives for the year 2011-12. Some indicators of the progress are listed below.

- University-wide focus on quality: With over 200 faculty, staff, and management representatives who are active members of the IQAC, quality awareness has been spread across all levels of the university's functioning, as evidenced by the following outcomes:
  - 31 planning & operational meetings were held during the year – which also helped in monitoring the progress of the constituent schools w.r.t. various quality criteria.
  - 56 seminars/conferences/workshops were organized by the various IQAC school-level and department-level cells, in which over 2500 internal and over 3000 external participants were involved.
  - Over 600 community extension activities were implemented
  - 44 Faculty competency & development programmes were implemented
  - 79 Student mentoring programmes were implemented
- Amrita has 1541 faculty members on its roster, of which 652 have a qualification of PhD and above, 66 with MPhil, and 659 with Masters.
- 159 academic programmes are on offer
- Excellence in research can be gauged by the following:
  - Over Rs. 26 crores received in external research grants
  - 42 major research projects undertaken during the year
  - 36 major ongoing research projects were conducted
  - 27 major research project proposals were submitted for external funding
  - 352 publications in journals (293 international, 59 national)
  - 120 research papers accepted for publication (71 international journals, 49 national journals)
  - 21 books published (6 single-authored, 15 co-authored)
  - 534 papers presented in conferences (236 international, 298 national)
  - 54 conferences organized by the institution
  - 1 patent received and 26 patents applied for
  - 21 PhDs awarded during the year
- Faculty development:
  - 864 instances of conferences attended by faculty (221 international, 643 national)

- 169 instances of faculty acting in the capacity of experts/resource persons (47 international, 122 national)
- 100% student feedback exists on all courses, and the results are communicated to teachers for developmental action
- Student development:
  - Intake of 5326 during the year
  - Over one hundred students admitted to institutions abroad
  - Over 600 students qualified in competitive exams (NET/SET/GATE/CAT etc)
  - Over 1600 students participated in coaching for competitive exams
  - Over 2000 students participated in student counseling and guidance activities
  - 87 career guidance programmes organized
  - 1951 students selected for placement through campus placement services
  - Over 150 students achieved national/international recognition for technical contribution/entrepreneurship ideas/sports, etc.
  - Over 650 community upliftment programmes initiated by students
  - Over 300 literary programmes initiated by students
  - Over 350 social action initiatives initiated by students for science/environment
  - Over 100 research initiatives launched by students
- Technology enhancement administration:
  - AUMS (Amrita University Management System) is a comprehensive software system that is completely integrated with the various functions and regulations of the university, and is used extensively across all the schools and departments – for admissions, course management, accounting, student registration, teaching-learning, evaluations and examinations, generation of certificates, progress reports, communication to parents, etc.
- Linkages with other institutions and industries:
  - 5 international, 15 national, and remaining with R&D organizations & industries
  - A sample is given below (a larger list of achievements & accomplishment of Amrita is available at <http://news.amrita.edu/news/category/2011/page/5/>):
    - A new research project at the Amrita Center for Nanosciences aimed at developing therapeutic nanodrugs that could help in the battle against lung cancer. The project titled, “**Novel Targeted Chitosan-Based Therapeutic Polymeric Nanomedicines for Lung Cancer Applications**”, was undertaken in *joint collaboration with University of Porto in Portugal*. Over three years, DST, India and FCT, Portugal undertook to provide financial support for the successful completion of the project.
    - **Texas Instruments** offered to help set up an analog system design lab at the qualifying engineering colleges; Amrita University **signed an MoU** to establish a teaching/research lab facility on campus. The lab will provide students the ability to perform analog system design experiments as part of the basic circuit

design lab. Using the ASLkV2010 Starter Kit as well as other analog kits, students will be able to easily build advanced applications.

- **Dr. Lee Hartwell, Nobel Laureate**, accepted an appointment as Adjunct Professor at Amrita University. In 2001, he was awarded the Nobel Prize in Physiology and Medicine for his discoveries of a specific class of genes that control the cell cycle and therefore all aspects of cell growth and division, providing important clues to understanding cancer.
- On December 7, 2010, Dr. P. Venkat Rangan, Vice Chancellor of Amrita University and Prof. Paolo Collini, Director, School of International Studies, **University of Trento**, signed a Memorandum of Understanding (**MoU**) between the Amrita School of Business and the University of Trento, Italy. The memorandum marks the beginning of a two-year collaborative partnership designed to foster academic excellence. The cooperative venture will include programs for student exchange, internships and possibly a dual degree offering.
- Other achievements & distinctions: A list is available at the site <http://news.amrita.edu/news/category/2011/page/5/>, but a small sample is given below:
  - At the 58th birthday celebrations for Chancellor Amma, a free online tuition program was launched for all college students across the nation. Sri. Vilasrao Deshmukh, the Honorable Union Minister for Science and Technology, inaugurated the program supported by the Government of India's National Mission on Education through Information and Communication Technology. It is implemented using the system AVIEW that was developed by Amrita, supported by MHRD under the NME-ICT mission.
  - The **Amrita Eye Bank** was inaugurated on November 12, 2011 at the Amrita Institute of Medical Sciences by the Honorable Kerala Minister for PWD, Sri. Ibrahim Kunju. With this, the city of Kochi, received its first-ever eye bank. The bank will help restore vision to those suffering from corneal blindness. In India, there are millions of such unfortunate individuals. Also inaugurated on the same day, were two other ophthalmic service initiatives – the Amrita-Lions Free Cataract Surgery Program and the Amrita Free Diabetic Retinopathy Screening Program.
  - Dr. Sheela Nampoothiri, known worldwide for her outstanding work in the field of rare genetic and metabolic disorders recently received yet another accolade for her research. She described a new syndrome which was hitherto undiagnosed. The details were published in the American Journal of Medical Genetics as a paper titled, "Macrostomia, Thin Upper Vermilion Border, Long Philtrum, Broad Halluces and Intellectual Disability in Two Sibs". This genetic defect was first described by her and it now carries her name.

**ITEM#62:** How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- NAAC has provided a clear roadmap for the quality enhancement process
- NAAC has shown how to structure the quality management efforts, and has identified metrics to measure quality level, this providing a way to monitor it in future
- The formation of IQAC is excellent in terms of creating self-awareness, and creating a mechanism and process to monitor and plan continuous quality improvement